



## School Age Program – Group Supervisor

Montgomery Early Learning Centers is seeking a Group Supervisor for our Colonial School District Based Programs. The Group Supervisor assists in the effective delivery of the school age program objectives and activities at the site level to include--program implementation with established quality standards, safety, operations and regulatory compliance.

**Shift Hours:** 7:00 AM - 9:30 AM and 2:30 PM – 6:00 PM; M-F

### **Formal Education, Work Experience & Certification:**

- AA in Education;
- Two (2) years of experience working with children, preferably with school age children

### **Skills and Knowledge:**

- Nurturing teaching approach
- Solid understanding of child development
- Coordination and implementation of lesson plans based on developmentally appropriate practices
- Ensure effective communication with families regarding children’s developmental growth through observations and anecdotal reports.
- Ability to develop effective partnerships with school administration, program administration and co-workers
- Knowledge of DHS regulations

Qualified candidates may submit resumes to: [melc-hr@melc.org](mailto:melc-hr@melc.org).

*MELC is an equal employment opportunity employer and does not discriminate on the basis of sex, age, race, color, religion, national origin, mental or physical disability, sexual orientation, political affiliations, marital or veteran status. No application will be rejected as a result of a disability that, with reasonable accommodation, does not prevent performance of the essential job duties.*