

## WYNNEWOOD CENTER PRESCHOOL PROGRAM

Dear Prospective Families,

Thank you for your interest in Montgomery Early Learning Centers' Preschool program.

Enclosed in this packet are the following:

- 2019-2020 Preschool Application
- 2019-2020 Preschool Tuition Information
- Wynnewood Preschool Program Overview

To apply, please complete the enclosed application form and return it along with the application fee to:

Montgomery Early Learning Centers  
Wynnewood Center  
230 Haverford Road  
Wynnewood, PA 19096

There are a limited number of slots available for this program and enrollment is based on a first come, first serve basis. Should you have any questions upon reviewing the enclosed information or you would like to schedule a visit, please feel free to call us at (610) 658-8601. We hope to see you at MELC!

Sincerely,

Stephen Cotilus  
Director, Wynnewood Center  
[scotilus@melc.org](mailto:scotilus@melc.org)





MELC USE ONLY:

Received By: \_\_\_\_\_ New:  Change:  Termination:

Date Received: \_\_\_\_\_ Date Effective: \_\_\_\_\_

## WYNNEWOOD CENTER PRESCHOOL PROGRAM

Child's Name:	Gender:	Birth Date:	
Address Where Child Resides: Street:	City:	State:	Zip:
Child Resides With: <input type="checkbox"/> Both Parents <input type="checkbox"/> Mother <input type="checkbox"/> Father <input type="checkbox"/> Other (Please Specify) _____		Primary Language Spoken at Home:	

### Parent/Guardian 1 Information

Name:	Home Phone Number:	Cell Phone Number:	
Email Address:	Employer/Workplace:		
Work Address:			Work Phone Number:
Home Address: Street:	City:	State:	Zip:

### Parent/Guardian 2 Information

Name:	Home Phone Number:	Cell Phone Number:	
Email Address:	Employer/Workplace:		
Work Address:			Work Phone Number:
Home Address: Street:	City:	State:	Zip:

**Please fill in the hours of care needed.  
Maximum 10 hours of care daily.**

	Hours Available	Hours of Care Needed
<b>Preschool</b>	7:00am - 6:00pm	_____ AM to _____ PM

Does your child have an IEP?  Yes  No

Do you have ELRC?  Yes  No

**Please briefly describe any special needs, disabilities, or allergies of your child. (Continue on back if needed)**

Application Fee: **\$25 per child** at time of Application // Enrollment Fee: **\$50 per family** at time of Enrollment (Both Application and Enrollment Fees are Non-refundable)

**ENROLLMENT FEE IS WAIVED IF A SIBLING IS CURRENTLY ENROLLED.**

Sibling Name: \_\_\_\_\_ Program: \_\_\_\_\_

MAIL TO: MONTGOMERY EARLY LEARNING CENTERS  
230 Haverford Road  
Wynnewood, PA 19096

Please be advised that completion of this application is not a guarantee of placement in our program.  
Once your application has been received, we will notify you if placement for your child is available.

**Signature of Parent or Guardian:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## WYNNEWOOD CENTER PRESCHOOL PROGRAM

### 2019-2020 Preschool Tuition Schedule

Rates are based on a full time, 5 days/week schedule	Preschool	<b>*IMPORTANT NOTE*</b> <b>The highlighted rates are for 2018-2019.</b> <b>The updated rates for 2019-2020 will be available in July 2019.</b>
Monthly	<b>\$1105</b>	
Weekly	<b>\$255</b>	
<p>Priority is given to enrollment for full time care. Minimum service of three (3) days per week.  Tuition is charged for ALL contracted days, regardless of attendance.  Monthly payments are due prior to the 1<sup>st</sup> of the month beginning September 1, 2019.  Weekly payments are due prior to the Monday of each week beginning September 3, 2019.  Service may be terminated if payment is not received in advance of service.</p>		

### Discounts

<p><b>Advance payment discount</b></p> <p>5 months paid . . . . . Save 1.5%</p> <p>10 months paid . . . . . Save 3%</p>	<p><b>Sibling discount</b></p> <p>10% discount by type of service for older siblings who are enrolled full-time</p>
<p>Fees are subject to rate increase, regardless of advance payment.</p> <p>30-day advance notice will be given.</p>	

### Additional Information

<b>Escrow policy</b>	An initial deposit, equal to one month tuition, must be paid in full at time of enrollment. This deposit will be held in escrow throughout the course of service. <b>A withdrawal notice of one month must be given for escrow to be returned.</b>
<b>Application fee</b>	Non-refundable charge of \$25 per child at time of application.
<b>Enrollment fee</b>	Non-refundable charge of \$50 per family at time of enrollment. (Due after confirmation.)
<b>Late payment fee</b>	\$25
<b>Change in contracted schedule fee</b>	\$25 per change
<b>Convenience Fee</b>	There will be a 3% Convenience Fee added on to all credit or debit card payments
<p>All fees are subject to change.  We accept families funded through Early Learning Resource Center (ELRC)</p>	

## WYNNEWOOD CENTER PRESCHOOL PROGRAM

### What is the Preschool program?

The Wynnewood Preschool program offers a full day program designed for children ages 3 to 5 years old. Using the nationally recognized research based curricula, *The Creative Curriculum*, MELC builds upon a child's natural curiosity by encouraging learning through meaningful and purposeful play. This curriculum is aligned to the Common Core and Pennsylvania Early Learning Standards.

Through studies of science, literacy, and mathematic concepts, teachers encourage children to think critically, solve problems, and connect ideas. Family conferences are offered three times during the school year to share where children are in their development.

### What are the daily activities in the program?

The content and learning areas include reading, math, social studies, science and nature, art, music, and physical education. A typical day in Preschool includes circle time, small and large group activities, lunch, gross motor time, nap time, and interest areas.

### Where is the program located?

The Wynnewood Preschool program is located at MELC's Wynnewood Center, 230 Haverford Road in Wynnewood. The center opens at 7:00am and closes at 6:00pm.

### What is the teacher-student ratio?

MELC is licensed by the Department of Human Services and meets the required ratio of 1 teacher to every 10 students.

